

RETURNING STUDENT-ATHLETE SPORTS MEDICINE REGISTRATION DIRECTIONS

- 1) Click on the student-athlete portal link
- 2) You will need to register in the Athlete Portal by filling in Athlete ID and Password:

Athlete ID:

Password:

Database:

[Forgot your Password?](#)

[Forgot your Athlete ID?](#)

If you have ANY questions or problems you need to contact your sports medicine staff at your school.

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- 3) Complete/verify the **GENERAL** athlete Information page (**highlighted item REQUIRED**):

Athlete Information - CATAWBA COLLEGE

General

Items are required to be filled out.

Select Organizations:

Select Team 1:

Select Team 2:

Select Team 3:

Name: (First) (MI) (Last)

Gender:

DOB: Format must be mm/dd/yyyy

Phone:

Cell:

Email:

SSN #:

Text Address: Cell Phone Carrier Domain: Intl

Twitter Tag:

Address:

City:

State/Province:

Zip Code:

Country:

Additional Address:

City:

State/Province:

Zip Code:

Country:

Athlete ID:

Used to log into the ATS Athlete Portal and Kiosk.

Alternate ID:

Password:

Year:

Blood Type:

Driver #:

Passport #:

Race:

Ethnicity:

Marital:

Employed:

Preferred Hospital Information:

Family Physician Information:

Medical Alerts (Size limit 200):

No PHOTO AVAILABLE

(Suggested Size: 160x200 and <= 1MB)

***Make sure you Click: Save Athlete

Information before moving to next step

Once you have completed this step, you now have the ability to log in/out of the system using your new ID and password

4) You should now see the **Medical History** tab:

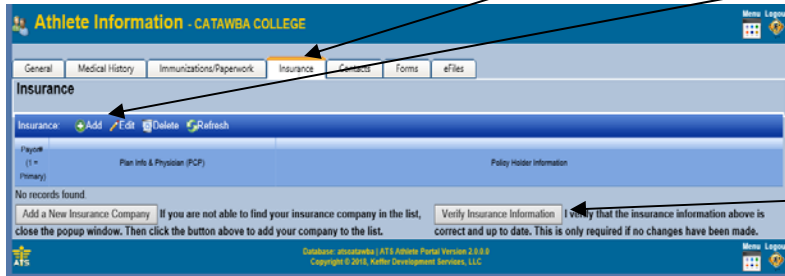
If you HAVE NEVER had surgery, you may skip this step

If you HAVE had surgery, please click the **green ADD** icon. Once complete, make sure you click the check to save!

Once complete, please check the verify button prior to moving on to the next tab

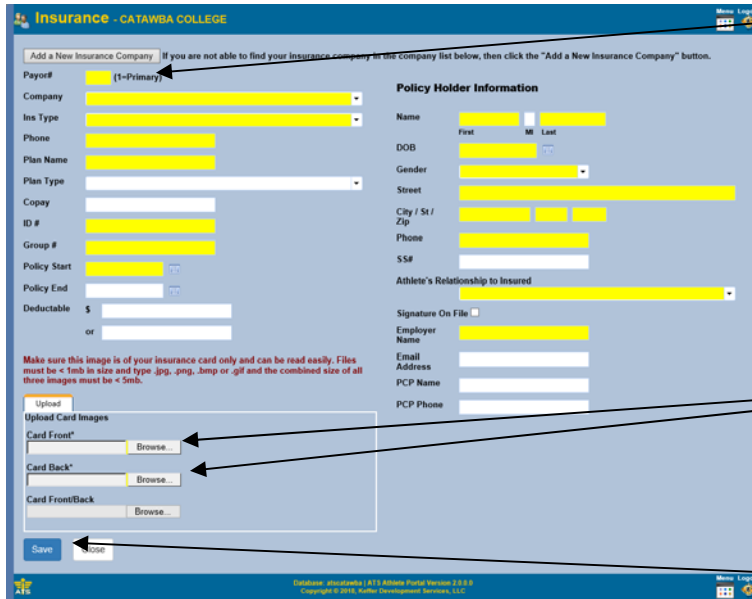
5) **SKIP THE “IMMUNIZATION/PAPERWORK” TAB.** THIS TAB TELLS YOU WHICH FORMS YOU HAVE OR HAVE NOT COMPLETED. **PROCEED TO THE NEXT STEP: “INSURANCE” TAB.**

6) YOU WILL NEED A PARENT OR LEGAL GUARDIAN TO ASSIST IN FILLING OUT THIS SECTION. CATAWBA COLLEGE REQUIRES EVERY STUDENT TO SHOW PROOF OF A VIABLE PRIMARY INSURANCE PRIOR TO PARTICIPATION IN ATHLETICS



Click on the green ADD icon

You must verify once completed



This is ALWAYS going to be 1

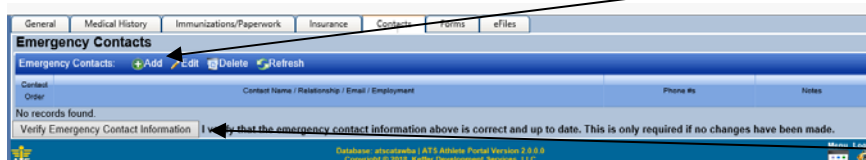
ALL HIGHLIGHTED AREAS ARE REQUIRED.

Make sure you upload a copy of your card

Click Save

7) You should now be on **Contacts** tab:

Click green ADD tab



Please verify

Please provide 2 individuals for your emergency contact

8) You should now see the **FORMS** tab:

Click on the drop down menu and you will see several forms

Highlight each form and hit NEW

Each form will ask you to provide YES/NO or FILL IN THE BLANK answers. Follow the directions on each form. At the end of each form, you will see:

Use mouse or touch screen to sign

Make sure to type your name

Click SAVE and proceed to next form

+++++

If you have any questions regarding the registration process, please contact:

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